



Job Description - Senior Production Planner

An exciting opportunity has arisen to join Evolve Dynamics as a full-time Senior Production Planner, based at our workshop near Farnham, Surrey.

About the role

The Senior Production Planner will be responsible for coordinating and optimising production schedules to ensure the efficient and timely production of goods. This role involves liaising with various departments such as procurement, production, and sales to balance supply and demand effectively. The Senior Production Planner will analyse production data, monitor inventory levels, and ensure resources are used efficiently to meet production targets and customer demands.

About the company

Evolve Dynamics is at the forefront of research, design and development of next generation UAS/UAV systems for the industrial, security & defence sectors.

Our mission is to develop autonomous/semi-autonomous, highly capable, and best in class UAV solutions.

We design and manufacture aircraft, ground control systems, camera/additional payloads and software. Our client base has grown 500% in the last 12 months and includes police forces, the military, fire services and search & rescue teams.

If you're looking for a role in which you will be able to contribute innovative ideas, learn from a dynamic and experienced team, and be challenged on a daily basis, then this is the job for you!

We are looking for highly motivated individuals who can think creatively, independently identify areas for improvement, tackle potential barriers to progress and propose solutions. The successful candidate will be responsible, thorough and accountable with a sharp eye for detail.

Salary negotiable, depending on experience and achievements.

Person profile

- Hard working
- Methodical and able to work under pressure
- Demonstrate a calm and stable approach all at times
- Reliable
- Ability to work under own supervision and manage their own workload and tasks
- Flexible and able to manage priorities
- Trustworthy
- Enjoy practical work
- Good organisational skills
- Continuous improvement mindset
- Display a common sense and logical approach to problem solving
- A team player
- Attention to detail and a high level of accuracy
- Good problem solving skills
- Good communication skills

Skills & Experience

Required:

- Proven experience in production planning, scheduling, or a similar role within a manufacturing environment.
- Strong analytical and problem-solving skills.
- Knowledge of lean manufacturing principles and continuous improvement methodologies is desirable.
- Proficiency in production planning software (e.g., SAP, Oracle, or similar) and MS Office/Google Drive, particularly spreadsheets.
- Excellent organisational and time-management abilities.
- Strong communication and interpersonal skills, with the ability to work effectively with cross-functional teams.

Desirable:

- Degree in supply chain management, operations management, business administration, or a related field desirable.
- Knowledge/experience of drones/UAVs

Responsibilities

- Develop and maintain detailed production schedules based on customer orders, inventory levels, and production capacity.
- Coordinate with procurement to ensure the timely availability of raw materials and components.
- Monitor production processes and adjust schedules as necessary to address any delays or changes in production priorities.
- Analyse production data to identify and resolve potential bottlenecks or inefficiencies.
- Collaborate with the production team to optimise the use of resources, including labour, equipment, and materials.
- Maintain accurate records of production activities, inventory levels, and order status.
- Communicate with sales and customer service teams to provide updates on production status and delivery schedules.
- Implement and monitor key performance indicators (KPIs) to track production performance and drive continuous improvement.

- Ensure compliance with health, safety, and environmental regulations within the production planning process.
- Participate in cross-functional meetings to support the overall business strategy and objectives.

Hours

This is a full time position, based in our workshop near Farnham, Surrey. Hours are 0900 to 1730 Monday to Friday.

Salary

A very competitive salary will be paid for the position, dependent on experience.

Benefits

- 25 holiday days annually
- Participation in company's pension scheme (SmartPension)
- Support with training including paid study days and contribution to qualifications
- Eligible for company-wide bonus scheme
- Free snacks and drinks in the office
- Regular paid-for social events

Find out more

Interested candidates are welcome to get in touch to arrange an informal conversation before applying. Please email careers@evolvedynamics.com referencing the job title.

How to apply

Only applications made by email will be considered. To apply, please send a copy of your CV together with a covering note describing why you would like to work for Evolve Dynamics and what makes you suitable for the role to Sam Palfery, Programme Manager, at careers@evolvedynamics.com.

Applications will be considered on a rolling basis. The start date will be as soon as possible.

Discover more at www.evolvedynamics.com.